

MARKS POINT PUBLIC SCHOOL P&C ASSOCIATION

ANNUAL GENERAL MEETING MINUTES 2018

Date: 15th February 2018

Location: School Library

Recorded by: Tina

Attendance: Melissa, Natasha, Reggae, Danielle, Tina, Vanessa, Michael, Sheryle, Megan, Priya, Julia, Deb, Wendy, Judy.

Apologies: Danielle, Anita

Meeting opened at 5:00pm

Previous Minutes from 2017 AGM were read by those present

Motion: moved that the minutes be accepted as a true and correct record of the meeting.

Moved – Judy / Seconded – Sheryle / Carried – Yes

Presidents report – attached

Treasures report – attached

Dance Group report – attached

Uniform Shop – attached

Allocation of available of funds – P & C have agreed to part fund a school youth worker in for 3 years \$7000 to be allocated per annum (school has been approved for a grant which will allocate a third of the cost with the school and P & C both contributing)

Moved – Michael / Seconded – Sheryle / Carried – Yes

Adjustments to the constitution, by-laws, code of conduct, grievance, complaints & disputes procedures, social media policy

- Adoption of executive and sub-committee guidelines

Moved – Megan / Seconded – Vanessa / Carried – Yes

- Positions to be held for 2-year terms with a 3-year assistance / hand over year period

Moved – Judith / Seconded – Tina / Carried – Yes

- Change of meeting times alternating Thursday 5pm Tuesdays 2pm

Moved – Michael / Seconded – Vanessa / Carried – Yes

Acceptance of financial statements

Moved – Michael / Seconded – Jody / Carried – Yes

Appointment of Auditor – Bliss Book keeping

Moved – Tina / Seconded – Sheryle / Carried – Yes

All positions were declared vacant by principal

ELECTION OF ROLES

President – Sheryle

nominated by Megan / seconded by Tina / carried – Yes

Vice President – Megan

nominated by Sheryle / seconded by Tina / carried – Yes

Secretary - Tina

(no nominations / accepted and seconded by all present) carried -Yes

Treasurer – Priya

nominated by Sheryle / seconded by Tina / carried – Yes

Canteen managers and treasurers – Sheryle & Megan

nominated by Michael / seconded by Tina / carried – Yes

Dance Group Co-Ordinator – Vanessa

(no nominations / accepted and seconded by all present) carried – Yes

Uniform Shop Coordinator – Kelly (accepted position in March)

P & C Facebook Team

Administrator – Wendy

Moderator 1 – Vanessa

Moderator 2 – Melissa

Moderator 3 – Megan

Fundraising committee President – Danielle with Melissa assisting (no nominations / accepted and seconded by all present) carried – Yes

Principal thanked exiting members and welcomed new members to the P & C

Next general meeting to be held 15th March 5pm in school library

Next AGM to be confirmed in last general meeting held in 2018.

Meeting closed 5:55pm